



# The Hong Kong Pain Society Conference Grant Invitation

## Overseas Conference on Pain Management

Regular and life members of the Hong Kong Pain Society are invited to apply for the conference grant to attend overseas international conference on pain management and preferably involving multidisciplinary participation. The grant will cover the conference registration fees and return economy air-passage with a maximum of HKD15,000. Please find attached a copy of the HKPS Conference Grant Selection Criteria and Application Form.

**Applicants should send or fax their application to:**

Secretary, Hong Kong Pain Society, c/o Pain Management Centre, Block A1, Alice Ho Miu Ling Nethersole Hospital, Tai Po or Fax no. 2666 6773

**Deadline of application:** 31 March 2016

Successful applicants will be notified and the results will be posted on the HKPS website on or before 15 April 2016.

Enquiries can be directed to Hon. Secretary Email: [painsec@hkpainsociety.org](mailto:painsec@hkpainsociety.org)  
or Fax no. 2666 6773

Website: [hkpainsociety.org.hk](http://hkpainsociety.org.hk)



# The Hong Kong Pain Society First Conference Grant 2016 Application Form

## Overseas Conference on Pain Management

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_

Mobile/Telephone Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Profession: \_\_\_\_\_ Primary specialty/subspecialty: \_\_\_\_\_

Correspondence Address: \_\_\_\_\_  
\_\_\_\_\_

HKPS Member since: \_\_\_\_\_

Have you received a conference grant from HKSP in the last 2 years? YES / NO

Are you receiving any sponsorship from other sources to this conference? YES / NO

Amount of Grant applied: \_\_\_\_\_

*Registration fees* \_\_\_\_\_

*Air-passage* \_\_\_\_\_

*Others* \_\_\_\_\_

**For official use only**

Approved / Not approved (please circle)

Grant amount: \$ \_\_\_\_\_  
\_\_\_\_\_

Signatures

Write in 100 words why you wish to attend this conference (please type).



## The Hong Kong Pain Society First Conference Grant 2016

### Selection Guide 2016

From time to time, the Hong Kong Pain Society (HKPS) may invite applications from its members to apply for the HKPS conference grants to attend overseas academic conferences.

The criteria for selection will include:

1. The term "Conference" applies to overseas academic meeting held within half year after the deadline of application for the conference grant.
2. Preference will only be given to conferences on pain medicine and management.
3. Applicant must be a regular or life member of the HKPS for 1 year immediately prior to the application.
4. Applicant must be a regular or life member of the HKPS during the time of conference.
5. Preference will be given to applicants who have not received HKPS grant in the previous 2 years.
6. Successful applicants will be subject to a 2 years' exemption period for future HKPS Conference Grant and may be required to sign an undertaking form.
7. Individuals who have already received partial or full funding/ sponsorship from other sources for the said conference will not be considered.
8. A report on the conference (400 words) must be submitted to the HKPS within 30 days after attending the conference, and may be published in the HKPS newsletter.
9. Type of expenses to be sponsored will vary with different conferences and be announced in the invitation for application. The financing will be on a reimbursement basis for the actual expenses incurred in relation to attending the conference. Such expenses must not be reimbursed by any other organization.
10. The reimbursement is subjected to adequate proofs of the expenditure submitted after attending the conference and the submission of the report to the Society.
11. A Selection Committee comprising of three members of the Council of the HKPS will decide and select successful applicants for the conference grant.
12. All decisions of the selection committee will be final.